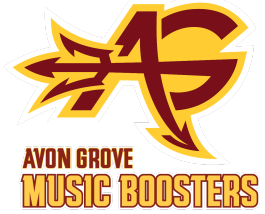


Avon Grove Instrumental Music Boosters



Parent and General Meeting Minutes
November 10, 2025 at 6:34 pm, AGMS Cafeteria
<https://www.agimba.org/>

Attendees

Officers: Wendy Feller, Matthew Miller, Shailendra Pendse, Tascha Peterman, Susan Burns

Directors: Kyle Christy, Michelle Adcock

Members: Serafina Anklin, Laura Chrobak, Jason Feller, Matt Griffith, Michael Hill, Heather Muah, Brian O'Neill, Eric Peterman, Bob Ruddy, Jess Wolf

Call to Order

President Wendy Feller called the meeting to order at 6:33 p.m.

Minutes

October minutes were approved with minor edits noted.

Director's and District Reports

- No announcements from Kyle.

Music Department Directors Reports

- **Mrs. Umile - String Orchestra**
 - PMEA Auditions on 11/22! Transportation will be provided to the auditions but will not for the return home. Students are not permitted to drive themselves to and from the PMEA audition site. Please plan accordingly. Thank you!
 - Orchestra T-Shirt and Sweatpant orders due to Mrs. Umile by 11/14/25.
 - Winter Concert is December 17. Mrs. Umile will send along the flier to the AGIMBA communications chair for sharing on social platforms.
- **Michelle Adcock - Indoor Programs**
 - Season switch! Percussion info meeting at the same time as this meeting.
 - Color guard clinic tomorrow. Tuesday. Dec 2nd is sign-up and information night. Michelle asked about using Tuttle for the show theme shirts. Susan shared that she spoke with Natalie who is willing to coordinate with Tuttle.
 - For competition sign-up genius forms, we just need to ensure that middle school and high school chaperones are designated. Should be MS parents for the MS students, and HS parents for the HS students.
 - Will need the square available for the sign-up events.

Treasurer's Report - November Financial Report

Financial Transactions

October total monthly expenses - \$3,7800.22

- \$2,240.00 – Coatesville Football start up cash
- October total monthly Income - \$10,756.53
- \$2,377.00 – Homecoming both deposit
- \$2,320.46 – Kennett game Square card deposit
- \$5,169.00 – Kennett game Bank deposit

Fundraising

Fry trailer

- o Downingtown Game 9/19 raised \$5,274

Spirit Wear Booth

- o Downingtown Game raised \$71

Homecoming Booth

- o Raised \$1,257

Budget review

Fry Trailer

- o Budgeted for a Profit of \$16600
- o Net actual Profit of \$21,736
- o Resulting in a Positive variance of \$5,136 greater than expected
- o Additional outstanding expenses AGSD Food Services ~\$3-4,000

Spirit Wear

- o Budgeted for a Profit of \$0
- o Net actual Profit of \$398

Homecoming

- o Budgeted for a Profit of \$200
- o Net actual Profit of \$2245
- o Resulting in a Positive variance of \$2,045 much higher than expected
- o Majority of profits realized from basket raffle

Donations

- o Budgeted for a Profit of \$2,000
- o Net Actual Profit of \$4,317.55
- o Resulting in a Positive variance of \$2,317.55
- o Significant portion attributed to the sale of the golf cart

Operations

- o Budgeted for a Loss of \$6,500
- o Net Actual Loss of \$6,530
- o Resulting in a Negative of \$30
- o Main expenses related to Insurance and taxes

Overall YTD

- o Budgeted for a Loss of \$4,454
- o Net actual Positive of \$2,957
- o Resulting in a Positive variance of \$7,411
- o Mainly from gross profits of the last football game.

Truck Status:

- Operational though still waiting on back ordered part

Old Business

- Trunk-o-treat - thanks to everyone who showed. Shout out to Jason, Tascha, and Eric for their organization efforts. The students enjoyed it.
- States/Nationals recap - Thanks to Katy Griffith for organizing the send-off.
 - Discussed possibly getting a 3rd bus that parents/families can pay a fee for and save on the drive and expenses. Consider this for next year.

New Business

- **Band banquet** - Preparations are well underway. The sign-up genius is filling. Bob will put a slide show together that will play during the dining portion of the event. Nine show props will be used - 3 for the photo booths and the other 6 for decorations. Director gifts are being taken care of by Wendy. Senior gifts will be in the cafeteria.
- **Indoor Guard and Percussion** - Interest meeting and recruitment.
 - Indoor Home Shows - 2/14 and 2/28. The first committee meeting date will be Monday, December 1st via Zoom. The same committee works on both shows. The initial virtual meeting will be to ensure all the roles covered and review the plan.
 - This will be Jason's last year as food and beverage lead for the indoor shows. If someone is willing to shadow him, let him know.
- **Marching band season recap** - a season follow-up meeting will be scheduled to review how the season went with Michelle and Mike.
 - There was discussion regarding concerns shared by chaperones related to the management of students with medical needs. There is need for clarity on what chaperones can and cannot do, who is responsible when a student has an acute medical need or chronic condition. We need to better understand what the needs of the students are, what the response should be, who is the lead and how is that managed. Who is carrying the meds for students (inhalers, etc.)?
 - Chaperone concerns this season included not having enough understanding of student needs and how they should be managed and this was figured out during the season and passed on through word of mouth.
 - Chaperones feel there should be follow up information requested if a parent has indicated their child has a medical condition that may require intervention. This includes what the symptoms are, when/how they are induced, what intervention should occur, and any other pertinent information.
 - It was also mentioned that students participating in athletic activities are required to see the trainer and be medically cleared before returning to practice or competitions when they have experienced an injury or had a medical event while participating. Questions were asked about why this isn't required for marching band as well, which requires stamina and athleticism.
 - Maybe have a clearinghouse where information can be shared with chaperones and back to the directors to ensure everyone knows - a google doc or tool where we can jot down notes about what happened.
 - Will discuss in further detail and get clarification from the district.
- **Volunteer Thank You Social** - 11/23 save the date to celebrate an awesome season

Committee Reports

- **SCRIP - SCRIP REPORT** for orders placed between 10/1/2025 - 10/31/2025
 - 15 families placed Gift Card orders during this time period.
 - Total earned in Scrip rebates was \$256.61.
 - Boosters made \$128.31, with no shipping expenses. \$128.31 went to student accounts.
 - Total income for Fiscal Year (July 1, 2025 to June 30, 2026): \$1541.94, which is split between Boosters and student accounts.
 - Total expenses for Fiscal Year: \$0shipping/ \$0 supplies (comes off booster rebates earned)
 - Eric opened up ship to coordinator cards for the month of November for the holidays for those who want physical cards for the holidays. There is a delay in the dissemination of those, they don't ship until the beginning of the next month.
 - Raise days will be coming this month as well with boosted earnings.

- **Fry Trailer -**
 - Shout out to the whole fry trailer team for their hard work.
 - This Saturday work will be done to fix the fryer and clean up/winterizer the trailer. Help is welcomed.
 - Serafina will get signs that clarify where to order and pick up burgers and fries.

- **Volunteer Coordinator**
 - 66 unique volunteers from uniform organization to the banquet.
 - Shout out to Bob for his great communication, organization, and providing clear information about who to go to and how to get badges.

- **Spiritwear - Holiday Sale**
 - Ends tomorrow at midnight..
 - Will also offer another order for road crew shirts.
 - There will be a separate sale in the beginning of January for winter guard and percussion show shirts and other items.

- **Santa Breakfast - 12/13**
 - Open from 8:30 a.m. - 10 a.m.
 - The middle school jazz band will perform in addition to the other musicians who have traditionally performed.
 - The New Garden Airport is doing a Santa Breakfast the same morning, so that may impact turnout.
 - Michelle can run information on the AGIS announcements and there will be flyers for the PLE and AGI mailboxes.

Next Meeting: Monday, December 9, 2025 at 6:30 pm in the AGHS Cafeteria - meetings are open to all families with students participating in music programs.

Meeting adjourned: 7:55 p.m.

AGIMBA Executive Committee		
ROLE	NAME	EMAIL
President	Wendy Feller	agimba.pres@gmail.com
Vice President	Tascha Peterman	agimba.vicepres@gmail.com
Secretary	Susan Burns	agimba.sec@gmail.com
Treasurer	Matt Miller	agimba.tres@gmail.com
Assistant Treasurer	Shailendra Pendse	agimba.tres@gmail.com
Committee Chairs		
Communications	Bob Ruddy	agimba.comms@gmail.com
Website	Eric Peterman	crazekayakr@gmail.com
Homecoming	Drum Major Parents	rachelkarnes@hotmail.com
Band Camp	Wendy Feller	agimba.pres@gmail.com
Band Banquet	Jess Wolf and Laura Chrobak	
Devil Fry Trailer	Jason Feller	jason.r.feller@gmail.com
	Brian Burns	bmburns@hotmail.com
Santa Breakfast	Wendy Feller	agimba.pres@gmail.com
Fundraising	Wendy and Jason Feller	agimba.pres@gmail.com
Raiseright/SCRIP	Eric Peterman	crazekayakr@gmail.com
Volunteer Coordinator	Julie Weaver	valjul@verizon.net
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Indoor Guard & Percussion Shows	Wendy Feller	agimba.pres@gmail.com
	Eric Peterman	crazekayakr@gmail.com
Jazz Night	Val and Julie Weaver	valjul@verizon.net
MB Commitment Night	Wendy Feller	agimba.pres@gmail.com
	Susan Burns	4susanburns@gmail.com