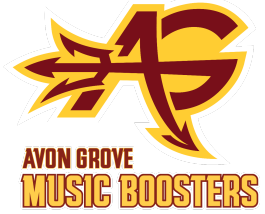


Avon Grove Instrumental Music Boosters



Parent and General Meeting Minutes

November 11, 2024 at 6:30 pm in the AG High School Cafeteria

<https://www.agimba.org/>

Attendees

Officers: Wendy Feller, Matthew Miller, Shailendra Pendse, Susan Burns

Directors: Michelle Adcock, Kyle Christy, Joshua Huynh

Members: Natalie Campbell, Jason Feller, Michael Hill, Harmony Laughlin, Heather Miller, Bob Ruddy, Jessica Spencer

Call to Order

President Wendy Feller called the meeting to order at 6:33 p.m.

Minutes

October meeting minutes were presented for review. No changes were noted. Jason Feller entered a motion to approve minutes that was seconded by Michael Hill. Minutes were approved by a voice vote. *Note: it was later mentioned that the dates for the indoor guard and percussion shows are reversed in the upcoming events chart. This will be updated on the October minutes.

High School Athletics and Student Activities Director Report/Q&A

Kyle Christy was invited to join AGIMBA meetings as a representative of the district. He was in attendance for the first half of the meeting, so this agenda item was moved.

- Kyle stated that he thought it was an awesome season - first place in states and second in nationals. He was fortunate to be able to attend the nationals competition this year. He stated they did phenomenally and it was an awesome way to end the season. Michelle and others expressed thanks that he came and said the students were excited that he was there.
- There was an announcement about the states and nationals performances on the morning announcements. It will be on AGTV and Kyle asked to have our instagram picture posted on the HS TV screens and to post on the sign outside the HS.
- Discussion/Q&A
 - Wendy asked what the policy is for medical bags for ensembles and sports. Kyle stated that typically athletic trainers fill the bags and can restock as needed. There should be a program designee (leader, director...) to monitor the bags and request restock. Kyle will ask the athletic trainers to put together a med bag for indoor percussion and assemble supplies for the guard box. We can check in at a future meeting to see how that went.
 - Bob asked about the calendar for the meetings - the notice for this meeting is often incorrect. Moving forward the meetings will be in the choral room at AGHS. Kyle will confirm they are correct moving forward.
 - Matt asked if there is further visibility into what will happen with the activity fee - what portion would be coming back to us?
 - Activity and competition fees go into the general fund, then each team gets a budget. Athletic teams usually get
 - Athletics - each team gets a budget from the \$150. Teams usually get \$2,000 - \$3,000 for equipment, etc. Kyle has \$3200 budgeted for dues

- and fees for competition and transportation fees. Competition groups pay the larger fee. There is no budget for Indoor Percussion and Indoor Guard. Kyle will look into this. MS Color Guard also has competition fees, they pay \$125.00. Budget season just started so he will include this. Fees all go into the general fund.
- Kyle is trying to put in a replacement cycle for instruments, so he would like something from Davino - like is 10 years reasonable. For athletics - uniforms are typically on a 5 year replacement cycle.
 - Marching band - instruments are typically 8 years and uniforms 10 years.
 - Some instruments are used in both marching and concert band.
 - If AGIMBA can help gather that information, let us know.
 - Kyle asked Josh and Michelle to work with Mike on this.
- AGIMBA will be doing a percussion instrument donation of about \$20,000 - information coming soon.

Music Department Directors Reports

- Michael Davino, AGHS Band Director
 - **Concert Band:** The AGHS Concert Band has been invited to perform in the 2025 Philadelphia Wind Band Festival at West Chester University! The festival will be all day on March 13th, 2025. More details will be coming out to families within the next month.
 - **Jazz Band** will begin rehearsing in December. Interest forms and other information will be available before Thanksgiving Break.
- Amanda Wilcox, AGHS Choral Director:
 - None provided
- Krista Umile, Orchestra Director:
 - None provided
- Michelle Adcock, **Color Guard** Director:
 - Thanks to everyone - we could not have pulled this show off without all of the parents. From the equipment to TVs to lights...
 - Indoor guard meeting is wednesday - it is for parents and students, middle and high school - includes show reveal. Two spin clinics which will be both middle and high school. Then there will be a commitment night - want to replicate what was done for Marching Band. Need Indoor programs to grow to help the Marching Band grow. If the numbers were to be too low, Michelle would combine MS and HS.
 - For interest night - just need someone to collect money with a square. Also a rehearsal night.
 - Would it help if we did a parent meet-and-greet that night? Michelle can either sign out a room or host in her room. Have punch and cookies and time to connect with other parents. Thursday 12/5 for HS. Monday 12/9 for the middle school. Parents have to sign in and become a member of the schoology group. Jessie can help with taking payment for MS guard.
 - [A complete calendar will be posted on the Schology groups soon, but for now our INFORMATIONAL MEETING will be on Wednesday, November 13 from 6:30-7:30 at AGIS. We will have a brief meeting for all in the cafeteria, then the students will move to the gym for a "spin clinic."](#)
- Joshua Huynh - Indoor Percussion

- 34 students have expressed interest in Indoor Percussion thus far. A lot of interest, so that is great. Our interest meeting is from 6:30 - 7:30 tomorrow. This includes the show reveal.

Treasurer's Report

November Financial Report

October total monthly expenses - \$16,723

- \$6,422 – Purchase of Battery (Drumline) Instruments, 2 checks
- \$6,140 – Cashbox withdraw for Football Game concessions, 3 withdraws
- \$2,500 – Drill writing

October total monthly Income - \$31,838

- \$15,749 – Football game concession sales (Cash) . 3 deposits
- \$8,670 – Schoolfundr Donation
- \$5,179 – Football game concession sales (Square), 3 deposits
- \$2,150 – Santa Breakfast donations

Fundraising events:

Game Unionville (10/4)

- Cash sales - \$3,170.00
- Card sales - \$1,872.00
- Transaction fees – (\$68.13)
- Net sales - \$4,973.87

Homecoming Booth (10/5)

- Cash sales - \$136
- Card sales - \$140
- Transaction fees – (\$4.83)
- Net sales - \$271.17

Game Oxford (10/10)

- Cash sales - \$2,925
- Card sales - \$1,897
- Transaction fees – (\$65.53)
- Net sales - \$4,756.47

Game Sun Valley (10/24)

- Cash sales - \$2,329
- Card sales - \$1,601
- Transaction fees – (\$56.77)
- Net sales - \$3,873.23

Marching Band fee payments

- 1 Unpaid, most likely to be Make Music Happen request
- 1 Partial, balance

Budget Spend

- Marching Band – under budget by \$7,000 with most expenses submitted.
- Replacement Battery – complete with \$8,502 under budget
- Santa Breakfast – donations to date \$2150
- MMH Fund Budget – planned (\$1000) exceeded \$379

There was discussion regarding the district competition fees. There is confusion for parents of middle school students who participate in marching band regarding whether to pay the middle school competition fee or the high school competition fee and the communication between schools when the fee has been paid to one. It was noted that this could be added to a future meeting to discuss with Kyle Christy.

Old Business

- Wendy recognized Tasha for always jumping in to help Wendy with anything.
- **Senior Night** - Wendy requested feedback regarding senior night.
 - Susan shared that a student suggested that we should give the flowers to students instead and have them give them to their parents.
 - Wendy recognized Serafina for helping put flowers together.
 - The Marching Band was the only group that followed the rule that only parents go out with the kids. This should be consistent across programs. Siblings should be able to walk with the student and family. Heather thinks the intent is to limit the number of family member names that are announced, so if it is just walking it is probably okay. Clarify this for the future.
- **Trunk-or-Treat** - There was excellent participation (27-29 trunks!) this year and the trunks were amazing. Setup seemed to go well. Thanks to Jason for marking off the area in the AGMS parking lot to ensure parents could park together. Since more people showed than planned, the space was expanded, so this should be noted for next year. The section Jason reserved was a good spot because the students walked by on their way to the middle school with equipment.
- State/Nationals - students did a great job this year, winning IIIA State Championship and Silver at Nationals. Thanks to all the parents who volunteered for states and nationals.
- Volunteer Lanyards - Wendy made new volunteer lanyards and she shared an example. She will send out a request to collect the old ones.

New Business

- Marching Band Season recap and future planning - the executive committee is meeting with Mike Davino and Michelle Adcock on Wednesday, November 20th.
- Volunteer Thank You Social - individuals who volunteered this season, should have gotten an email from Wendy for the social, which is at 7:00 pm on November 22nd. If you served as a volunteer and didn't get an invite, let Wendy know.
- Band Banquet - Jessie reported that things are in good shape for the banquet scheduled for this Thursday from 6:00 - 8:00 pm to celebrate the season. One of the props will be brought in for a selfie station. People should arrive around 5:45 to drop off their food/drinks and find a seat to start promptly at 6:00. Each band member will receive a pins for their lanyards. Other notes:
 - Equipment return is right before the banquet. Michelle handles color guard
 - Poorvav will be checking uniforms in and could use some help. Heather can help with this.
 - Tasha and Mary worked on senior gifts, Mike helped out. Bob and Mary used submitted photos to create a slide show.
- Fundraising/Budgetary Wants and Needs - brainstormed ideas - the executive committee is reviewing and ranking based on feasibility, benefit, etc. - more information to come.

- Policy Committee - Susan and Bob will co-facilitate a committee to review and update the bylaws and policies. Let us know if you are interested. The bylaws are posted on the website here: [forms-and-info.html](#).
- Indoor Guard Home Show - The home show is scheduled for 2/15/25. Michelle doesn't anticipate many changes from prior years.
 - She is considering using classrooms for the visiting guard teams. This would open the auditorium up to be used as body warm-up space. There was only one complaint the first year for Indoor Percussion about use of classrooms - nothing last year.
 - It was decided that there will be an initial planning meeting in December with regular meetings beginning in January leading up to the indoor guard and percussion shows. They can be planned together as many logistical needs are the same.
 - Michelle noted that last year was so organized - Wendy and Eric and Liz were really helpful with that.
 - Wendy will check in with previous year leads to see if they are available again for continuity, they were:
 - Logistics - Eric Peterman, he confirmed he can lead this again.
 - Show day needs - Tasha Peterman and Val Weaver last year - Wendy will check in with them
 - First aid - Val Weaver - need to check.
 - Outside traffic control - Bill Maley and Mike Hill
 - Concessions - Jason Feller, Jenny may take over.
 - Financials - Matt Miller
 - Raffles and candy grams - Laura Chrobak and Stephanie Hill
 - Judges - no lead for this. We need someone to sit with the judges to secure the space. Despite it being cordoned off, people still sit there.
 - Bob would like to be invited to meetings for volunteer coordination, SUG development and communications.
 - Meetings were mostly via Zoom with some in-person meetings.
- Indoor Percussion Indoor Show - March 1, 2025. Josh reported that last year's show went well. The only thing was that MAPS suggested was that we should have a rain plan - tents to keep instruments dry. Unionville had a line of pop-up tents.
- Did less in revenue for indoor guard than indoor percussion. That could have been because of the snow for the guard show.

Committee Reports

- **SCRIP/RaiseRight**
 - **SCRIP REPORT for orders placed between 10/1/2024 and 10/31/2024.**
 - 14 families placed orders during this time period.
 - Total earned in Scrip rebates was \$292.96.
 - Boosters made \$138.76, after \$11.00 in shipping expenses. \$143.20 went to student accounts.
 - Total income for Fiscal Year (July 1, 2024 to June 30, 2025): \$1,067.88, which is split between Boosters and student accounts.
 - Total expenses for Fiscal Year: \$11.00 shipping/\$0 supplies (comes off booster rebates earned)
 - The next order due date for Scrip "Ship to Coordinator" processing is Nov 27, 2024.

- As discussed in a previous meeting, this will be the final order for "Ship To Coordinator" card availability to allow for Holiday ordering until further notice. Ship to home and eGift cards will still be available.
- **Fry Trailer** - Jason shared
 - Shout to Jason and Brian for leading the fry trailer effort. Jason says it truly takes everyone to make the fundraiser a success. 450 fries are made and sold in less than 3 hours, plus the burgers, beverages, cookies etc.
 - Estimated financial information:
 - Gross: estimated \$22,500
 - Expenses: estimated \$7,000
 - Profit: estimated \$15,000
 - Final inventory has yet to be taken, Jason estimates that throughout the season, 2,100 orders of french fries were sold. Roughly 150 orders of fries can be cooked each hour.
 - Some things changed as the season progressed to improve how people flowed through the line from payment to the condiment station.
 - Jason extended his sincere thanks to everyone who helped with the fry trailer. It takes a lot of people. He also stated that Brian doesn't get enough recognition. He shows up at 2:30 to get that started and leaves at 10. Wendy shared a special thank you to Jessi and Thad for showing up to every game- even with baby Jace in tow- to jump in and help!
 - Having the assistance at the end of the night to break down is invaluable
- **Spiritwear** - Natalie Campbell shared that the spiritwear store is open now through 12/4 items will be available for pick-up on 12/18. Logistics pending more information. Michelle noted that HS and MS guard will be together on the 19th for their annual holiday event - could have their orders brought over for the guard. Questions? Email Natalie. Looking into other vendors to do our spirit wear in the future. Michelle asks for some consistency in terms of the guard jacket as it is part of their uniform and needs to be consistent from year to year. It was mentioned that the Cross Country vendor was nice. Also looking into the swim vendor. Considering local vendors to increase the likelihood of getting samples and reduce shipping costs. Thanks to Natalie for her help on that.
- **Santa Breakfast** - The Santa Breakfast is scheduled for Saturday, December 14, 2024 from 8:00 - 10:30 a.m. Got 5 new sponsors for the breakfast. Exceeded last year's sponsorships. \$4,300 in sponsorships so far. Coming along well. There is a committee meeting next week.

Next Meeting: Monday, December 9, 2024 at 6:30 PM in the AGHS Choral Room - meetings are open to all families with students participating in music programs.

Meeting Adjourned at 8:13 pm

Upcoming Important Dates: (also on website)

Month	What	Date	Time
November			

	AGIMBA General Meeting	11/11	6:30 PM
	Indoor Percussion Interest Meeting (HS Band Room)	11/12	
	Indoor Guard Interest Meeting (AGIS Cafe)	11/13	
	Band Banquet	11/22	6:00 PM
December			
	AGIMBA General Meeting	12/9	6:30 PM
	Santa Breakfast	12/14	8:00 AM
	Concert Band Winter Concert	12/11	7:00 PM
	Choir Winter Concert	12/4	7:00 PM
	Orchestra Winter Concert	12/10	7:00 PM

AGIMBA Executive Committee		
ROLE	NAME	EMAIL
President	Wendy Feller	agimba.pres@gmail.com
Vice President	Tascha Peterman	agimba.vicepres@gmail.com
Secretary	Susan Burns	agimba.sec@gmail.com
Treasurer	Matt Miller	agimba.tres@gmail.com
Assistant Treasurer	Shailendra Pendse	agimba.tres@gmail.com
Committee Chairs		
Communications	Bob Ruddy	agimba.comms@gmail.com
Website	Eric Peterman	crazekayakr@gmail.com
Homecoming	Drum Major Parents	rachelkarnes@hotmail.com
Band Camp	Wendy Feller	agimba.pres@gmail.com
Band Banquet	Jessi Spencer	
Devil Fry Trailer	Jason Feller	jason.r.feller@gmail.com
	Brian Burns	bmburns@hotmail.com
Santa Breakfast	Wendy Feller	agimba.pres@gmail.com
Fundraising	Wendy and Jason Feller	agimba.pres@gmail.com
Raiseright/SCRIP	Eric Peterman	crazekayakr@gmail.com
Volunteer Coordinator	Julie Weaver	valjul@verizon.net
Spiritwear	Natalie Campbell	ndcvmd98@gmail.com
Uniforms Manager	Poorva Pendse	pendse.poorva@gmail.com
Show Props	Michael Hill	Myshadow70@gmail.com

Indoor Guard & Percussion Shows	Wendy Feller	agimba.pres@gmail.com
	Eric Peterman	crazekayakr@gmail.com
Jazz Night	Val and Julie Weaver	valjul@verizon.net
MB Commitment Night	Wendy Feller	agimba.pres@gmail.com
	Susan Burns	4susanburns@gmail.com